What You Need to Know about Overdrafts and Overdraft Fees

An <u>overdraft</u> occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We can cover your overdrafts in two different ways:

1. We have <u>standard overdraft practices</u> that come with your account.
2. We also offer <u>overdraft protection plans</u>, such as a link to a savings account or line of credit, which may be less expensive than our standard overdraft practices. To learn more, ask us about these plans.

This notice explains our <u>standard overdraft practices</u>.

▶ **What are the <u>standard overdraft practices</u> that come with my account?**

We <u>do</u> authorize and pay overdrafts for the following types of transactions:

• Checks and other transactions made using your checking account number
• Automatic bill payments

We <u>do not</u> authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):

• ATM transactions
• Everyday debit card transactions

We pay overdrafts at our discretion, which means we <u>do not guarantee</u> that we will always authorize and pay any type of transaction.

If we do <u>not</u> authorize and pay an overdraft, your transaction will be declined.

▶ **What fees will I be charged if Citizens Bank pays my overdraft?**

Under our standard overdraft practices:

• We will charge you a fee of **$35** each time we pay an overdraft.
• Also, if your account remains overdrawn for 4 consecutive business days, on the 5th business day we will charge a Sustained Overdraft Fee of $30. An additional $30 fee will be charged on the 8th business day if your account remains overdrawn for 7 consecutive business days, and on the 11th business day if your account remains overdrawn for 10 consecutive business days, up to a total of $90.
• We will limit to 7 the combined number of Overdraft Fees and/or Returned Item Fees we will charge on any one business day, up to a total of $245.

▶ **What if I want Citizens Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions?**

If you also want us to authorize and pay overdrafts on ATM and everyday debit card transactions, call 1-888-400-5663, log in to Online Banking or complete the form below and present it at a branch.

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____ I <u>do not</u> want Citizens Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions.

____ I want Citizens Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions.

Customer Name: _____

Date: _____

Account Number: _____